Master’s in Applied Arts & Sciences
New Admit Student Checklist

✓ The Graduate School notifies you of your acceptance
  • User ID (9-digits) included at the bottom of your admission letter
  • Term, resident status and any outstanding items included

✓ Julee Casey Johnson, MAAS Advisor, sends you a welcome email
  • Advising Code will be emailed from Julee when registration is available

✓ Set up your UNCG email account
  • [https://its.uncg.edu/Accounts/New/](https://its.uncg.edu/Accounts/New/)
    Complete the Computer Account Activation Form
    Account creation may take a few hours
  • [http://reset.uncg.edu](http://reset.uncg.edu)
    Reset your password immediately
  • [http://ispartan.uncg.edu](http://ispartan.uncg.edu)
    Log on to iSpartan with username and password
    Check regularly as official messages are sent to this address

✓ Register for UNCG courses
  • [https://banweb.uncg.edu](https://banweb.uncg.edu)
  • You will need: User ID, PIN, Advising Code
  • Visit [https://getmypin.uncg.edu](https://getmypin.uncg.edu) to obtain a PIN
  • Grades and transcripts also available on UNCGenie

✓ Log On to Canvas
  • [http://canvas.uncg.edu](http://canvas.uncg.edu)
  Canvas provides access to your course websites, discussion threads and digital dropbox for your term papers. Training tutorials available online.

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